# Submitting Proof of Vaccination through Med+Proctor

Students enrolled in fully online courses and/or high school dual credit courses taught at the high school are NOT required to submit documentation.



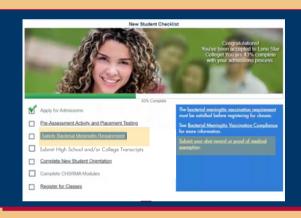
### **Step 1:**

Log in to your MyLoneStar account



# **Step 2:**

Click on the applicant tile



### Step 3:

Click on "Satisfy Bacterial Meningitis

Requirement

Then click on "Submit your shot record or proof of medical exemption."



# **Step 4:**

The first time you connect to Med+Proctor, you may be asked to sign in again. Use your same MyLoneStar email/password here.

Profile		
First name *		
Last name *		
Date of birth "		
	Formal mm/dd/yyyy.	
Term *	Formal mm/dd/yyyy.	
Term * Student ID *	Formal mendideyyyy.	•

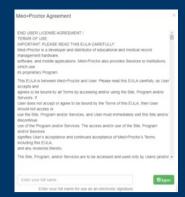
# Step 5:

Complete your profile information

Then click continue

Term: Please choose from either Spring 2022, Fall 2022, or Summer 2022

Student ID: LSC ID #

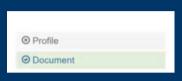


# Step 6:

Read the Med+Proctor Agreement

Type in your full name

Click "Agree"



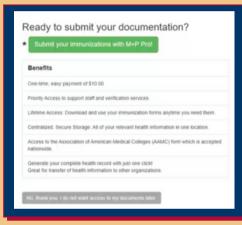
# <u>Step 7:</u>

Click on "Document"



# Step 8:

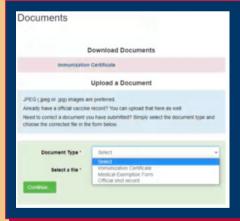
Click on "Documents"



# Step 9:

There is <u>no fee</u> to submit documentation. Students are offered an option for lifetime access to these records through M+P Pro for a one-time payment.

If students are not interested, they may select the "No, thank you" option at the bottom of the page to continue.



# **Step 10:**

Under Document Type select "Official Shot Record"

Select the file to upload from your computer.

**Click Continue** 

# **Important Reminders:**

Accepted shot records must be one of the following:

- A document bearing the signature or stamp of the physician, a designee, or the public health personnel who administered
  the immunization.
- · An official immunization record generated by a state or local health authority.
- An official immunization record from another school, including those from another state.

#### Shot records must include:

- Student's full legal name as it appears in Lone Star College records.
- Student's complete date of birth.
- The month/day/year (MM/DD/YYYY) vaccination was administered, which must be at least 10 days prior to the first day of term.
- The specific type of vaccination administered (either MenACWY or MPSV4).
- Official physician signature or stamp.